

COMPLAINT



RECEIVE & RECORD



VERIFY & ANALYSE



ACTION & SETTLEMENT



MONITOR

MISCONDUCT OR INDISCIPLINE RELATED COMPLAINT

STUDENT OR FACULTY MAY REGISTER THEIR COMPLAINT TO THE RESPECTIVE INCHARGE VIA SUBMITTING THE COMPLAINT FORM/OR VIA MENTOR/OR VIA PARENT OR ONLINE (QSPS)

CODE OF CONDUCT & DISCIPLINARY COMMITTEE

COMPLAINT RECEIVED BY CODE OF CONDUCT & DISCIPLINARY COMMITTEE CONVENER (CHIEF PROCTOR)

FORMATION OF REVIEW TEAM FOR VERIFICATION OF INCIDENT

FEEDBACK TO COMPLAINT ABOUT PRIMARY OBSERVATION REPORT & PLANNED ACTION

ACTION BY INCHARGE BASED ON PRIMARY/ESCALATED OBSERVATION REPORT

ESCALATION BY COMPLAINTANT IF NOT SATISFIED WITH COMMITTEE REPORT

CONCILIATION & SETTLEMENT

PENALTY & SANCTION

RETROSPECTION BY COMMITTEE FOR AVOIDING ANY FUTURE INCIDENTS



24 HRS



72 HRS



7 DAYS



10 DAYS