

Quantum University, Roorkee



Annual Report

on

Internal Complaints Committee

(Session 2023-24)

Annual Report of Internal Complaints Committee

The Internal Complaints Committee (ICC) of Quantum University, Roorkee is constituted in accordance with the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act, 2013. The ICC aims to provide a safe and secure environment for all stakeholders by promoting awareness, addressing complaints, and ensuring a workplace free from harassment. The committee is dedicated to ensuring fairness and confidentiality in the handling of complaints, promoting trust among employees and students. Through regular initiatives and awareness programs, the ICC works to build a culture of respect, equity, and inclusivity across the institution.

Office Orders of Internal Complaints Committee and Members List



Quantum University, Roorkee

Office Order

Internal Complaints Committee

Date: 08th Aug, 2023

This is to inform you all that from today i.e. 08th August, 2023, the active members of the Internal Complaints Committee are:

S.N	Name of Faculty Member	Designation	Contact No.	Email Id
1	Dr. N. Mungaiatha	Convener	9756432912	nmungaiatha@quantumuniversity.edu.in
2	Mrs. Saloni Anra	Convener	8909144807	saloni.anra@quantumuniversity.edu.in
3	Dr. Soopur Jeyaraj	Member	8610461496	soopur.jeyaraj@quantumuniversity.edu.in
4	Dr. Naznin	Member	8909144807	naznin.jeyaraj@quantumuniversity.edu.in
5	Dr. Nimesh	Member	8279499159	nimesh.jeyaraj@quantumuniversity.edu.in
6	Dr. Mousmi Agarwal	Member	9634910585	mousmi.agarwal@quantumuniversity.edu.in
7	Ms. Pooja Singh	Member	9760217991	pooja.singh@quantumuniversity.edu.in
8	Ms. Swamin Chaudhary	Member	9027448099	swamin.chaudhary@quantumuniversity.edu.in
9	Mr. Deepak Bhargava	Member	8791422008	deepak.bhargava@quantumuniversity.edu.in
10	Mr. Ankur Jain	Member	9997123666	ankur.jain@quantumuniversity.edu.in
11	Dr. Anjay Singh	Member	8868850980	anjay.singh@quantumuniversity.edu.in
12	Ms. Rashmi Terence Distiel President, Anti corruption Foundation of India	External Member	7535888890	rashmi.terence@quantumuniversity.edu.in

These appointments are until further order.
This bears the approval of competent authority.



CC for:

- 1) Director/Convener for kind information
- 2) Director/Vice-Chancellor for kind information
- 3) All Directors/Deans/HODs/Academic Council/Regional Office/ICC
- 4) All Faculty/Staff Members/Students/Alumni

Quantum University, Roorkee

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Roorkee # 247167
Uttarakhand India,
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Minutes of Meetings of Internal Complaints Committee

QUANTUM UNIVERSITY			
Campus: Mandawar, 22 Km Mile Stone, Roorkee - Dehradun Highway (NH 73) ROORKEE- 247 667 (UK)			
Quantum University Roorkee, India			
Minutes of Meeting of Internal Complaints Committee			
Date: 11 th August, 2023			
A meeting was held on 11 th August, 2023 at 1:30 PM in the boardroom to discuss action plan of the cell for the year 2023-2024.			
The meeting was chaired by Dr.N.Maragalaitha (Convener). The following members attended the meeting:-			
S.No	Name of Faculty Member	Designation	Signature
1.	Dr.N.Maragalaitha	Convener	H. Maragalaitha
2.	Ms. Selori Arora	Co-Convener	Selori Arora
3.	Dr.Nazim	Member	Dr. Nazim
4.	Dr.Namish Sharma	Member	Dr. Namish Sharma
5.	Dr. Moumi Agarwal	Member	Dr. Moumi Agarwal
6.	Ms. Priya Singh	Member	P. Singh
7.	Dr. Neeraj Jaiswal	Member	Dr. Neeraj Jaiswal
8.	Ms. Swarnim Chaudhary	Member	Swarnim Chaudhary
9.	Mr. Abhishek Aggarwal	Member	Mr. Abhishek Aggarwal
10.	Mr. Deepak Bhat	Member	Mr. Deepak Bhat
11.	Mr. Ankur Jha	Member	Mr. Ankur Jha
12.	Ms. Radhika Taneja Diversa President, Anti Corruption Foundation of India	External Member	Ms. Radhika Taneja

The following points were discussed in the meeting:

1. Dr.N.Maragalaitha extended a warm greeting to all of the attendees and discussed the agenda for the gathering.
2. It was decided by every single member to:
 - a) Create an action plan for the academic year 2023-2024 to ensure the safety of female students in the college campus.
 - I. Awareness: Conduct workshops on gender equality and rights.
 - II. Reporting: Provide anonymous reporting mechanisms.
 - III. Handling: Create a fair protocol for complaint investigation.
 - IV. Support: Offer counseling and assistance to both parties.

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- V. Documentation: Maintain records and generate reports.
- VI. Collaboration: Work with others for a safer campus.
- VII. Training: Organize workshops on consent and respect.
- VIII. Prevention: Run campaigns for bystander intervention.
- IX. Legal Help: Provide resources for legal support.

b) Inform first year female students about the functions and guidelines of the anti sexual harassment cell for women.

c) Inform female students about the procedure to make complaints if they have any issues related to sexual harassment, and

3. The committee explored collaboration opportunities with other relevant cells, such as the Gender Sensitization Cell and Counseling Cell. Possible joint workshops and events were discussed to strengthen the impact of initiatives.

4. The committee members were given the opportunity to share their thoughts, suggestions, and concerns regarding the functioning of the Women's Cell.

5. Ms. Sakshi Arora thanked all attendees for their active participation and contributions.


Dr. N. M. Singh
Chairman

Various Activities conducted by Internal Complaints Committee in 2023-24 sessions

S. No	Event Date	Event Name	No of Students participated
2023-2024			
1.	01.09.2022	Promoting Women Empowerment in Research and University Administration: A Remarkable Conclave	62
2.	21.08.2023	First Year Orientation Program-Rules, Regulations, Gender Sensitization, Anti- Ragging, and Women's Cell	277
3.	05.09.2023	Hygiene Awareness and Proper Waste Disposal	17
4.	06.09.2023	Nutrition Awareness in the Campus	21
5.	15.09.2023	Millet Based Food Stall Competition	43
6.	21/2/2024	Orientation On Recent Changes In Women's Right	93
7.	16-03-2024	WOMEN'S DAY CELEBRATION "FEMPOWERMENT"	243
8.	18-03-2	Tuberculosis Day Awareness Campaign	39

Activity Reports

Promoting Women Empowerment in Research and University Administration: A Remarkable Conclave at Quantum University- The Internal Complaints Committee conducted a transformative conclave on "**Promoting Women Empowerment in Research and University Administration**", bringing together academicians, researchers, and leaders to foster dialogue on gender equity in higher education. The event spotlighted the pivotal role of women in shaping academic and administrative excellence, offering a platform for sharing innovative ideas and best practices. Through insightful sessions and inspiring discussions, the conclave reinforced Quantum University's commitment to empowering women and advancing inclusivity in education and leadership. The Event was conducted on 29th and 30th of July, 2023 with 112 faculty members.



"PROMOTING WOMEN EMPOWERMENT IN RESEARCH AND UNIVERSITY ADMINISTRATION: A REMARKABLE CONCLAVE AT QUANTUM UNIVERSITY"

First Year Orientation Program-Rules, Regulations, Gender Sensitization, Anti-Ragging, and Women's Cell - This program was designed specifically for first-year students and addressed key topics such as institutional rules and regulations, gender sensitization, anti-ragging measures, and the role of the Internal Complaints Committee. Its primary objective was to raise awareness and educate students about gender-related issues and their rights. Students were informed about the grievance redressal format, including the procedures for filing complaints and the steps involved in resolving issues effectively.



Hygiene Awareness and Proper Waste Disposal: The Internal Complaints Committee (ICC) in collaboration with Pahal organized a program on Hygiene Awareness and Proper Waste Disposal. The initiative aimed to educate participants about the significance of maintaining personal and environmental hygiene and adopting effective waste management practices. The session emphasized sustainable habits and their impact on overall well-being and community health.



Nutrition Awareness in the Campus: The Quantum School of Health Sciences on September 6, 2023, at Admin Area.QSHS combined with ICC organized a Nutrition Awareness Poster-Making Competition on the theme "*Poshan Bhi, Padhai Bhi*". The event aimed to highlight the importance of balanced nutrition alongside education, encouraging participants (21) to creatively express the connection between health and academic success.

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**"Quantum School of Health Sciences
Hosts Successful 'Poshan Bhi Padhai Bhi'
Poster Presentation Competition"**



Pattern Badi:

Millet Based Food Stall Competition- The Department of Applied Medical Sciences, in collaboration with the Internal Complaints Committee (ICC), organized a Millet-Based Food Stall Competition to promote healthy eating habits and entrepreneurial skill enhancement. The event encouraged participants to develop innovative millet-based recipes, showcasing their culinary creativity and business acumen through food stall presentations. It aimed to raise awareness about the nutritional value of millets while providing students with a platform to explore sustainable food practices and entrepreneurial opportunities.



Orientation On Recent Changes In Women's Right: The Internal Complaints Committee (ICC) organized a guest lecture on "Orientation on Recent Changes in Women's Rights". The session aimed to educate students and staff about the latest developments in women's rights, highlighting key legal reforms and their impact on gender equality. The lecture provided valuable insights into how these changes influence both personal and professional spheres, fostering a deeper understanding of women's empowerment and legal protections.



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WOMEN'S DAY CELEBRATION “FEMPOWERMENT”: The Women's Day Celebration at Quantum University, Roorkee, themed "Fempowerment", was a vibrant event in association with ICC dedicated to honoring the achievements and contributions of women across various fields. The celebration featured inspiring speeches, panel discussions, and performances that highlighted the importance of gender equality, women's empowerment, and breaking barriers. The event aimed to foster a sense of unity, pride, and support for women's rights, while encouraging active participation in building a more inclusive and empowered society.



Tuberculosis Day Awareness Campaign : organized in collaboration with the Internal Complaints Committee (ICC) and the Department of Applied Medical Sciences, aimed to raise awareness about the prevention, symptoms, and treatment of tuberculosis (TB). The campaign included informative sessions, distribution of educational materials, and interactive activities to engage students and staff in understanding the importance of early detection and proper treatment. The initiative sought to emphasize the significance of community health and encourage proactive measures to combat TB.



Summary

The annual report of the Internal Complaints Committee outlines their initiatives to promote gender equality and support women. The committee organized a range of activities, such as orientation programs, awareness sessions, and events commemorating significant days. The report also features meeting minutes, demonstrating their proactive stance in tackling issues. Overall, the report highlights their dedication to create a safe and inclusive environment for women.