

## QUANTUM UNIVERSITY, ROORKEE

### Research Paper Incentive Policy

#### (Research Promotion Policy)

RULES FOR (i) PUBLICATION OF RESEARCH PAPERS IN SCOPUS/WEB OF SCIENCE/ ICI INDEXED/ UGC CARE JOURNALS; (ii) PRESENTING RESEARCH PAPERS IN REPUTED SEMINAR/ CONFERENCES

#### (i) PUBLICATION OF RESEARCH PAPERS IN SCOPUS/SCI INDEXED JOURNALS

*“To be a seat of learning where a student gains academic and professional excellence, stays connected with the inner self, imbibes respect for human values, and becomes a world citizen.”*

The above Vision of the University clearly focuses on “**Excellence in imparting education**” while “**imbibing/ retaining Human Values and Ethics**”. Naturally, excellence in higher education necessitates R & D based delivery of education. The significance of R & D in imparting higher education is undisputed and well established. The Objectives of the rules include:

- Motivation to Faculty/ Staff/ Students of the University to accelerate their pace in Research Work
- Development of Key Human Resource
- Joint projects with industries
- Provide an effective and efficient tool for disseminating research output to society
- Delivery of Quality education to post-graduates/under-graduates
- Industrial consultancy projects
- To establish an advanced R&D Centre in future for carrying out Hi-end cutting edge research activities
- Brand enhancement of University
- Sustainable growth of the University through research and technology development
- To attract students as well as industry professionals to carry out their Masters and Ph.D. programs.
- Public Private Partnership (PPP) for R&D program
- Patents/Research papers with original contributions
- Seminar/Symposia/Workshop/Conferences as part of knowledge sharing

  
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In order to promote R & D activities in the University, it has been decided to support the activity in a big way in the following manner:

- Only published papers are considered. Plagiarism less than or equal to 10% in any publication is acceptable within the scope of the policy.
- Only UGC/ NAAC/NIRF approved Journals are covered under this policy.
- The Faculty member/Author must have clearly indicated their affiliation with Quantum University in the published paper in an unambiguous manner.
- The Director of School should verify whether faculty member(s)/author(s) is/are Sole/First/Corresponding/Supervisor/Co-author in the published paper.
- This support is not available in such Research Papers, where the name of the faculty member appears beyond the 3rd author in the paper. Thus, the rules are applicable only to the first THREE authors of the Research Paper.
- The papers published in the SCOPUS index/Web of Science/SCI/PUBMED journals shall be treated as **Category A** journals. The papers published in the ICI indexed/ UGC Care journals shall be treated as **Category B** journals for the purpose of award of assistance.
- The University teaching faculty shall be treated as **Category I** members of Quantum University family, and non-teaching staff/teaching-supporting staff/ other staff and UG/PG students shall be treated as **Category II** members of Quantum University family. The support to these members shall be provided as indicated below:

Category of journal/ Category of member	Category I (Faculty)	Category II (Staff and Students)
<b>Journal Category A</b>	Rs. 5000/- for each published paper	Rs. 3000/- for each published paper
<b>Journal Category B</b>	Rs. 3000/- for each published paper	Rs. 2000/- for each published paper

- **Rule for financial award:**
  - i. If all authors are from Quantum University, Roorkee then the award amount

  
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will be equally distributed among the authors.

ii. If one or more authors are from other Universities then the award will be depreciated by 20% per outside author and the rest of the amount will be equally distributed among the authors with respect to their categories.

- The above norms will only be applicable when the published paper has author's affiliation with Quantum University in an unambiguous manner.
- The length of service of the Faculty in the University will not be any restriction for the application of the above norms.
- The basic aim of these Rules is to encourage R & D activities in the University. As such, the Impact Assessment of implementation of these Rules shall be carried out, and these rules may be modified from time to time based on the result of Impact Assessment.

## **(II) RULES FOR ATTENDING/PRESENTING RESEARCH PAPER IN REPUTED SEMINAR/ CONFERENCE**

The employees of the University shall be encouraged to attend/ to present papers in Seminar/ Conference of National / International importance as under:

### **(A) Permission to attend Reputed Seminars / Conferences**

- The **Category I** members of Quantum University family (teaching faculty), are allowed to attend a reputed seminar/conference and may be paid registration fee, subject to a limit of Rs.6,000/-. The matter and amount of payment of registration fee, based on the categorical recommendation of the Director of the School, shall be decided by the Vice Chancellor/ competent authority.
- Faculty Members may be permitted to attend only reputed Seminar/ Conferences (like NITs, IITs, IIMS, TEQIP etc). Faculty members need to seek the appropriate approval from the Vice Chancellor/ competent authority on the categorical recommendation of the Director of the School. He/she shall be given academic leave/ special casual leave **for the day** on which he/she is attending the Seminar/ Conference, on the submission of the certificate and other documented proof of participation. Traveling days may be included in academic leave/ special casual leave on the production of travel documents. Sundays and holidays are included in these leaves.
- The faculty member will need to present his/her observations and findings among the peer group after returning to the University.

  
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### (B) Permission to present papers in Reputed Seminar/ Conference

- **Category I** members of Quantum University family (teaching faculty), who are authors of the research paper contributed in the Seminar/ Conference may be paid registration fee, subject to a limit of Rs.6,000/-. In case such faculty member is not the first author (scope of the policy is up to third authors) of the paper, the NOC from all other authors whose names appear before his name shall be required.
- **Category II** Members of Quantum University family may be permitted without financial support to present a paper in Seminar/ Conference, only if he has contributed any research paper in the Seminar/ Conference as an author.
- An employee permitted to present a paper in Seminar/ Conference shall be given academic leave/ special casual leave **for the day** on which he/she is presenting the paper in the Seminar/ Conference on the submission of the certificate of presentation of paper. Traveling days may be included in academic leave/ special casual leave on the production of travel documents.
- The matter and amount of payment of registration fee and other approvals based on the categorical recommendation of the Director of the School, shall be decided by the Vice Chancellor/ competent authority.
- An employee (both **Category I and Category II**) may be sponsored to participate in an International Seminar/ Conference **outside the country with partial financial support subject to a maximum limit of (Rs.20,000/- for Category I; and Rs. 10,000/- for Category II)**. The financial support shall be based on the categorical recommendation of the Director of the School, and shall be approved by the Vice Chancellor.
- **Category I** members of Quantum University family may avail such support for International Conference once in TWO years; and **Category II** members may avail once in THREE years.
- In all the above cases, where an employee is supported by way of providing financial support and/or by way of granting academic leave/ special casual leave, on return from Conference, he shall make a presentation of his paper on a date decided by the Director of the School, but before being reimbursed the financial assistance / the salary for the leave availed.

### (C) Book/Book Chapters/ Proceeding of national and international conferences

Publishing Papers in Scopus/WoS indexed conference proceedings (*grant will be awarded only if he has not taken registration fee of the conference as per clause B*)/ Books and Book chapters in Books with ISBN/ISSN contributing Scopus/WoS H-index number will be considered as Journal Category 'A'. Whereas, publishing Books or

Book chapters in Books with ISBN/ISSN will be considered as Journal Category B. In case of published books, maximum limit of award will be up to Rs.10,000/- per book.

**DISCLAIMER:**

*These research supports are the privileges not rights of the employees. All the above provisions, permissions, and financial assistance are to promote research orientation among the employees, and the sanction of these provisions are subject to the sole discretion of the competent authority of the University. The responsibility of the employees towards the University and its students shall always take priority. The provisions are subject to review/ modification/ change from time to time.*

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### Agenda of 3<sup>rd</sup> Meeting of Board of Management

**Scheduled Date:** Saturday, January 25, 2020, 2:00 PM afternoon, **Venue:** Board Room, VC Office

Item No.	Particulars
3.1	Welcome note by Vice Chancellor and Chairman of BOM
3.2	To approve the Minutes of the Second Meeting of the Board of Management held on July 13, 2019.
3.3	To present the Action Taken Report (ATR) on decisions /recommendations made in the Second meeting of the Board of Management of Quantum University held on July 13, 2019.
3.4	To apprise and approve the Board regarding the decisions made in 3 <sup>rd</sup> Meeting of the Academic Council held forenoon, January 25, 2020
3.4.1	To consider and approve the Q-Care Entrance Exam, minutes of the Admission Committee for (2019-20 and a list of students admitted in various Schools/Departments for session 2019-20.
3.4.2	To consider and approve the syllabi of Pre course work along with CO-PO as approved by the Academic Council Meeting held on January 25, 2020.
3.4.3	To report the seats filled against the reserve category in 2019-20 as per the reservation policy
3.4.4	To report and consider admission and Progress made in the Ph.D. Program for July and December 19 and approve the fee structure for Ph.D. scholars, both internal and external candidates.
3.4.5	To consider and approve the minutes of selection committee and appointment of faculty members and staff members who have joined after the second BOM meeting
3.4.6	To consider and approve the amendments in Academic Regulation regarding the evaluation procedure of Summer internships, Semester long Industrial training/ and internships for 2020-21 session.
3.4.7	To Consider and Approve the Annual Report of Quantum University for the 2018-19 as approved by Academic Council
3.4.8	To appraise and approve following agendas related to the start of the Programs 1. LLB-Program from 2020-21 session 2. Change the nomenclature of B.Sc. Radiology to BMRT (Bachelor of Medical Radio Imaging Technology) with effect from 2019-20 session.
3.4.9	To report the result analysis for End Semester examinations held in December '18 and May '19 and Summer Semester 2018-19 by COE examination report.



  
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3.4.10	<p>To consider and approve various policies for smooth functioning of the University</p> <ol style="list-style-type: none"> <li>1. Admission Refund Policy</li> <li>2. IPR Policy</li> <li>3. <b>Research Paper Incentive Policy</b></li> <li>4. Innovation Promotion Policy</li> <li>5. Startup Promotion Policy</li> <li>6. Incentives Policy for State, National and International Recognition</li> <li>7. Plagiarism Policy/Code of Ethics</li> <li>8. Consultancy Policy</li> <li>9. Quality Policy</li> <li>10. Sustainable climate action policy</li> <li>11. Alumni Association and Policy</li> <li>12. Ph.D. Regulation Modified Policy</li> </ol>
3.5	<b>To apprise the Board regarding the decisions made in 3<sup>rd</sup> Meeting of the Finance Committee held on 24<sup>th</sup> Jan 2020</b>
3.5.1	Consider and approve the fee structure of various Programs of session 2020-21
3.5.2	To consider and approve Seed money and other Grants for the Faculty Members (2019-20) as per the second URAB Meeting held on 24/08/2019
3.5.3	To consider and approve the Audit Income and Expenditure Report for the session 2018-19
3.5.4	To consider and approve the various scholarships awarded to students in 2019-20
3.6	<b>To consider and Approve the details of Research Projects applied for Government or Non Government funding for 2019-20.</b>
3.7	<b>To consider and approve the transfer of faculty members and staff from QGC to Quantum University for 2020-21</b>
3.8	<b>To consider and Approve the Award of Certificate Hotel Management</b>
3.9	<b>To consider and approve ordinances related to convocation and approval of degrees, diplomas, and certificates.</b>
3.10	<b>To Consider and Approve Formats of Mark sheets/Transcripts/Degree/Certificates</b>
3.11	<b>To Consider and Approve Policy of awarding Gold/Silver and Bronze medals</b>
3.12	<b>To apprise the board about the National Depository Scheme (NAD) signing a MoU with a designated agency and NAD.</b>
3.13	<b>Any other item with the permission of the Chair</b>
3.14	<b>Vote of thanks</b>



  
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## Minutes of 3<sup>rd</sup> Meeting of Board of Management

**Scheduled Date:** Saturday, 25<sup>th</sup> Jan, 2020, 2:00 PM – 5:00 PM, **Venue:** Board Room, VC Office

The 3<sup>rd</sup> Meeting of the Board of Management (BOM) of the University was held on January 25, 2020, at 2:00 PM under the chairmanship of Prof. Vivek Kumar, Vice Chancellor, Quantum University Roorkee. The following members were present in the meeting:

S.No	Name of the Member
1.	Mr. Ajay Goyal, Chancellor, Quantum University
2.	Prof. Vivek Kumar, VC, Quantum University, Chairman BOM
3.	Prof (Dr.) A. K. Khare, Advisor, Quantum University, Member
4.	Prof. (Dr.) G. C. Saxena, Ex. VC DBARU, AGRA and RILMAU, Faizabad, Member
5.	Mr. Shobhit Goyal, Vice Chairman, Quantum University, Member
6.	Dr. Gulshan Chauhan, Dean, Faculty of Technology, Member
7.	Dr. Lokinder Tyagi, Dean, Faculty of Business & Management, Member
8.	Dr. N. Murgalatha, Sr. Faculty Member, Faculty of Agricultural Studies, Member
9.	Dr. Arun Pinauli, Sr. Faculty Member, Faculty of Business & Management, Member
10.	Dr. Amit Dixit, Dean, Faculty of Graduates Studies and Dean Research, Invited Member
11.	Dr. Praveen Sharma, Dean, Faculty of Health Sciences, Invited Member Prof. M.S. Gupta, COE, Quantum University, Invited Member
12.	Dr. K.K. Pande, Dean, IQAC, Invited Member
13.	Mr. R. K. Khare, Registrar and Member Secretary

The chairman informed me about members' leave of absence for various reasons. At the meeting's start, the chairman welcomed present members and led ceremonial lamp lighting and blessings. After seeking house permission and introductions by the Vice Chancellor, the Chairman asked Mr. R.K. Khare, Registrar and Member Secretary, to proceed with the agenda.



  
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### Item No 3.1: Welcome note by Vice Chancellor and Chairman of BOM

Dr. Vivek Kumar extended a warm welcome to all the members of the Board of Management (BOM) and Mr. Ajay Goyal, the Chancellor of Quantum University. The Chancellor reciprocated the welcome and expressed gratitude to the BOM members for attending the first meeting on short notice. He invited the esteemed members to contribute their collective wisdom towards establishing Quantum University as a renowned educational hub. Members conveyed their best wishes for the team's endeavors in transforming Quantum University into a world-class educational institution.

### Item No 3.2: To approve the minutes of the Second Meeting of the BOM of Quantum University held on 13th July, 2019.

The minutes of the second meeting of the Board of Management held on 13<sup>th</sup> July 2019 were circulated to the members through email on 21st September 2019. Members were informed that there were no comments from the members by the specific date (31st Oct 2019). The Board approved the minutes of the last BOM held on 13th July, 2019.

### Item No 3.3: To present Action Taken Report (ATR) on the decisions / recommendations made in the Second meeting of BOM, Quantum University held on 13th July, 2019.

The member secretary presented the ATR of the 2<sup>nd</sup> meeting as follows.

Item No.	Particulars	Action Taken
2.1	Welcome note by the Vice Chancellor and Chairman of BOM and introduction of members	The members were welcomed by the chair.
2.2	To approve the minutes of the first meeting of the BOM of Quantum University held on 23rd June 2018.	Minutes were approved
2.3	To present an Action Taken Report (ATR) on the decisions / recommendations made in the 1st meeting of BOM, Quantum University, held on 23rd June 2018.	ATR was confirmed.



  
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2.4	To apprise and approve the Board regarding the decisions made in 2nd meeting of the Academic Council held forenoon, 13/07/2019.	Members confirmed the minutes of the meeting
2.4.1	To consider and approve the Q-Care Entrance Exam (2018-19), Sanction Intake, admission prospectus, eligibility and fee structure for 2019-20, Increase in intake for existing programs; and for a few new proposed programs in respective schools and departments.	Approved and widely circulated
2.4.2	To consider and approve the syllabi along with CO-PO for various programs recommended by the concerned Board of Studies and Boards of Faculty of specific programs for 2019-20 along with a list of VACs.	Approved No further action required, <i>widely circulated</i>
2.4.3	To consider and approve the procedures and SOPs developed & adopted for Teaching Learning Processes in the University for Quality Improvement	Approved No further action required
2.4.4	To discuss the proposal for Quantum University to become a member of professional bodies like: Association of Indian university (AIU).	Proposal accepted, widely circulated on website and notices, student Handbook and SOPs etc
2.4.5	To report about the submission of a proposal to UGC for Inspection.	Implemented and approved in last Academic Council
2.4.6	To consider and approve some modifications in the Academic Regulations based on operational difficulty encountered.	Implemented and approved in last Academic Council
2.4.7	To report about the Student Handbook developed by the University and provided to the students.	Appreciated and approved by the members, widely circulated among the faculties
2.4.8	To report about the formation of the Internal Quality Assurance Cell (IQAC) of Quantum University and its activities.	Approved, widely circulated among the faculties



  
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2.4.9	To report about the actual intake & number of students admitted in various programs during session 2018-19 along with the list of students, to whom the scholarship is provided, students admitted in reserved categories, and admission committee minutes.	Report was approved and widely circulated among the faculties
2.4.10	To consider and approve the University Examination Manual, ver 1.0 which is followed by the university from 2018-19.	Approved and widely circulated among the faculties
2.4.11	To consider and approve the report of the activities related to Mentor Mentee in 2018-19.	Approved and widely circulated among the faculties
2.4.12	To approve the Faculty Handbook after modifications suggested in the last Academic Council meeting and its circulation among faculty members.	Implemented and approved in last Academic Council
2.4.13	To consider and approve the Experts of Selection committee and minutes of the Selection Committee and sanctioned faculty and staff posts for 2019-20	The committee was approved and widely circulated among the faculties
2.4.14	To consider and approve the various reports of the Academic Council for the smooth conduct of the university's business function.	All reports were approved with few suggestions
A.	Extension activities report for 2018-19.	
B.	Annual Report of the Committee, monitoring activity of student Grievances /Ragging cases/Proctorial Board.	
C.	Report of Women Cell.	
D.	Student Council.	
E.	Proctorial Board for the 2018-19 session.	
F.	Report of Code of conduct of students and staff in 2018-19.	
G.	Annual Academic Audit Report and its outcome along with ATR.	



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II.	Academic Calendar.	
I.	Formulation of URAB for 2019-20 session	
J.	Feedback Analysis Report	
K.	Admission Committee	
L.	Annual report on Events for Quality Assurance	
M.	Annual E-Governance Report	
N.	Internal and External Financial Audit Report	
O.	Report on Alumina Association	
P.	Gender Sensitization Action Plan	
Q.	Report of Appraisal	
2.5	<b>To apprise the Board regarding the decisions made in the 2nd Meeting of the Finance Committee held on 01/06/2019.</b>	The MOM of FC was approved by the members.
1.	To consider and approve the Budget for session 2019-20.	
2.	The fee structure of various Programs of 2019-20.	
3.	Seed money and Grants for the Faculty Members as per Last URAB Meeting.	
4.	To consider and approve Audit Income and Expenditure Report for session 2018-19.	
5.	To consider and approve the Policy for Financial powers to various authorities of the University	
6.	To consider and approve the Strategies Plan and Development Documents.	
7.	To appraise the Board about the Alumina contribution.	
2.6	<b>To consider and Approve the details of Research Projects applied for Government or Non Government Funding for the session 2018-19.</b>	Approved No further action required



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2.7	To consider and approve new programmes in 2019-20 and Sanction Intake for 2019-20 session.	Approved and widely circulated.
2.8	To appraise about various important committees.	Formed and approved
2.9	To appraise the Board for seeking approval on transfer of teaching and other staff from Quantum Global Campus to Quantum University's roll for the session 2019-20.	The transfer of faculty was approved
2.10	To report about creation and functioning of the internal complaint cell and Student Grievances Redressal Cell.	The committee was approved
2.11	To approve various other policies.	Policies were approved
A.	Policy of TL SOP,	
B.	Policy Document and Declaration of Result,	
C.	TL-SOP Curriculum Design,	
D.	Placement and Procedure Policy.	
E.	Examination Management System	
F.	Teaching Learning Process Manual	
G.	Result Declaration policy	
H.	Academic and Administrative Audit Check Policies	
2.12	New Industrial Tie-ups.	MOUs were approved
2.13	Any other item with the permission of the Chair.	No other issue was raised by the members.
2.14	Vote of thanks	The chair extended his gratitude to all the members.

The members appreciated the efforts made in implementing the decisions and **approved the ATR**



  
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**Item No. 3.4: To apprise and approve the Board regarding the decisions made in 3<sup>rd</sup> Meeting of the Academic Council held forenoon, 25th Jan, 2020**

The Member Secretary Informed the Board that the 1st meeting of the Academic Council was held on 25th July, 2020. Following decisions were taken in the meeting for final approval in the present meeting of the Board of Management.

**Item No. 3.4.1: To consider and approve the Q-Care Entrance Exam, minutes of Admission Committee for (2019-20) and list of students admitted in various Schools/Departments for session 2019-20.**

The sanctioned intake has been finalized by the university in line with the decisions of the last meeting of the Academic Council followed by the Board of Management for the years 2020-21 and the actual intake of **803 students** for UG and PG program was presented to the board in (Appendix BOM 3.4.1.A) and the actual intake of 151 students for diploma program was presented to the board (Appendix BOM 3.4.1 B). The Board approved the actual intake of various programs for 2020-21 session.

**Item No.3.4.2: To consider and approve the syllabi of Pre PhD course work along with CO-PO as approved by Academic Council Meeting held on 25th Jan 2020.**

The member secretary apprised the board regarding the syllabus of Pre PhD Course work along with CO-PO. The board approved the same. (Appendix BOM 3.4.2)

**Item No 3.4.3: To report the seats filled against the reserve category in 2019-20 as per the reservation policy**

The member secretary provided a detailed report on the number of seats filled in the reserve category for the academic year 2019-20. The committee shared statistics and data pertaining to the number of seats available for each reserve category and the number of seats filled in each category (Appendix BOM 3.4.3). The Board approved the report of the seats filled in the reserve category in 2019-20 as per the reservation policy.



  
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**Item No. 3.4.4: To report and consider admission and progress made in Ph.D. program for July & Dec 19 and approve the fee structure for Ph.D. scholars, both internal and external candidates.**

In Session 2019-20, the university conducted two entrance tests, one in July and another in December 2019. The Dean of Research informed the council about the procedure for admissions in Ph.D. Programs through Entrance Examination as mentioned in the ordinance. He also deliberated the course work schedule, being followed. The Council approved the admissions and schedule of course work as follows. **The Board approved the admission and Progress made in Ph.D. Program for July & Dec 19. (Appendix BOM 3.4.4)**

The council approved the proposed fee structure for PhD scholars, both internal and external candidates.

**Item No. 3.4.5: To consider and approve the minutes of selection committee and the appointments of faculty members for UG and PG Program and for diploma and certificate program who have joined after the second BOM meeting**

The chair presented the list of faculty members and staff who joined after 13th July 2019. The board approved the minutes of the selection committee (Appendix BOM 3.4.5 A) and the appointment of faculty members for the UG and PG program (Appendix BOM 3.4.5 B). A total of 92 faculties were appointed, out of which 10 are professors, 19 are associate professors, and 63 are assistant professors. The Appointed faculty strength for diploma and certificate programs is 17 (Appendix BOM 3.4.5 C)

**Item No 3.4.6: To consider and approve the amendments to the Academic Regulation regarding evaluation procedure for Summer internships, Semester long Industrial training/ Internship for 2020-21 session.**

The proposed amendments in the Academic Regulation for the evaluation procedure of Summer Internship and Semester-long Industrial training/Internship for the 2020-21 session were presented. These amendments aim to address existing gaps, ensuring fairness and consistency in assessing students' performance during their internships. After comprehensive discussion, the amendments were unanimously approved by the Board.

**Item No 3.4.7: To consider and approve the Annual Report of Quantum University for the 2018-19 as approved by Academic Council**



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The member secretary presented the annual report of Quantum University for the 2018-19. The Board approved the annual report of Quantum University for the 2018-19 session. (Appendix BOM 3.4.7)

**Item No 3.4.8: To appraise and approve following agendas related to the start of the Programs**

1. LLB-Program from 2020-21 session
2. Change the nomenclature of B.Sc Radiology to BMRIT (Bachelor of Medical Radio Imaging Technology) with effect from 2019-20 Session.

The Member Secretary presented the agendas related to the start of the programs related to LLB-Program from 2020-21 session. He proposed that the sanctioned intake of BA-LLB and BBA-LLB may be 30 (Thirty) each in place of 120 for forthcoming sessions. **The Board approved the commencement of BA-LLB, BBA-LLB program from 2020-21 session with sanction intake 30 for initial years w.e.f 2020-21**

The Member Secretary also proposed that the nomenclature of B. Sc Radiology will be changed to BMRIT with effect from the 2018-19 session as their name is more popular and acceptable in the industry. **The Board approved the proposal of changing the nomenclature of B. Sc Radiology to BMRIT.**

**Item No 3.4.9: To report the result analysis for End Semester Examinations held in Dec '18 and May' 19 and Summer Semester 2018-19 by COE examination report.**

The Member Secretary presented the COE report 2018-19 to the Board with result analysis for ESE held in Dec '18, May' 19 and summer Semester 2018-19. **The Board approved the COE report 2018-19 (Appendix BOM 3.4.9)**

**Item No 3.4.10: To consider and approve various policies for smooth functioning of the University**

Following policy, documents were recommended in the third meeting of BOM.

- A. Admission Refund Policy (Appendix BOM 3.4.10 A)
- B. IPR Policy (Appendix BOM 3.4.10 B)
- C. **Research Paper Incentive Policy (Appendix BOM 3.4.10 C)**
- D. Innovation Promotion Policy (Appendix BOM 3.4.10 D)



  
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- E. Startup Promotion Policy (**Appendix BOM 3.4.10 E**)
- F. Incentives Policy for State, National and International Recognition (**Appendix BOM 3.4.10 F**)
- G. Plagiarism Policy/Code of Ethics (**Appendix BOM 3.4.10 G**)
- H. Consultancy Policy (**Appendix BOM 3.4.10 H**)
- I. Quality Policy (**Appendix BOM 3.4.10 I**)
- J. Sustainable climate action policy (**Appendix BOM 3.4.10 J**)
- K. Alumni Association and Policy (**Appendix BOM 3.4.10 K**)
- L. Ph.D. Regulation Modified Policy (**Appendix BOM 3.4.10 L**)

The board approved all the above cited policies in the meeting.

**Item No 3.5: To apprise the Board regarding the decisions made in 3<sup>rd</sup> Meeting of the Finance Committee held on 25<sup>th</sup> Jan 2020.**

During the 3<sup>rd</sup> meeting of the Finance Committee, the chairperson provided a summary of the decisions made. They shared a detailed report on the positive growth of the investment portfolio, along with suggestions for improvement.

**The Board approved the following**

- A. The fee structure of various Programs for 2020-21 (**Appendix BOM 3.5 A**)
- B. The Seed money and Grants for the Faculty Members were 30,51, 500 Rs as per Last URAE Meeting held on 24/08/2019 (**Appendix BOM 3.5 B**)
- C. To consider and approve the various scholarships awarded to students in 2019-20 (**Appendix BOM 3.5 C**)
- D. To consider and approve the Audit Income and Expenditure Report for the session 2018-19. (**Appendix BOM 3.5 D**)

**Item No 3.6: To consider and approve the details of Research Projects applied for Government or Non Government Funding for 2019-20.**

The Member Secretary presented the list and details of the research projects that were submitted for funding from both government and non-government sources for the session 2019-20. The Board carefully assessed each project's relevance, feasibility, and potential



  
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impact. After a thorough deliberation, the Board approved the selected projects to proceed with their funding applications. (Appendix BOM 3.6)

**Item No 3.7: To consider and approve the transfer of faculty members and staff from QGC to Quantum University for 2020-21.**

The list of transferred faculty members and staff from QGC to Quantum University for 2020-21 was shared by the Chair of the meeting. **The Board approved the same after the review process. (Appendix BOM 3.7)**

**Item No 3.8: To Consider and Approve the Award of Certificate Hotel Management (CHM)**

The students of CHM (Batch: 2018-19) have completed their all-academic requirements as mentioned in the CHM program structure and university academic regulations. Their results have been declared. The following students shall be awarded a Certificate of Hostel Management. **The board approved the award of CHM to the listed students. (Appendix BOM 3.8)**

**Item No 3.9: To Consider and Approve Ordinances Related to the Convocation and Approval of Degrees, Diplomas, and Certificates**

The ordinance related to convocation was presented for the kind approval of the board. The member secretary apprised the board about the proposed procedure of convocation. The ordinance was approved by the board. The member suggested that the dress and color codes of convocation attire should be the same as proposed by the Uttarakhand government in this aspect. **The board members approved the proposal of Ordinance related to convocation and approval of Degree, Diploma and Certificate. (Appendix BOM 3.9)**

**Item No 3.10: To Consider and Approve Formats of Mark Sheets/Transcripts/Degree/Certificates**

As the samples of mark sheets/Transcripts/ Degree/ degrees, and certificates could not be presented, **The board decided to authorize the Vice Chancellor, with the approval of the**



  
Registrar  
Quantum University

  
Vice Chancellor  
Quantum University  
Roorkee, India

Chancellor to select the suitable agency and the formats, materials, and security features for Degree and transcripts printing.

**Item No 3.11: To Consider and Approve Policy of awarding Gold/Silver and Bronze medals**

The member secretary presented the medal policy. The member suggested many valuable suggestions. The board asked the member secretary to represent the policy in the next board meeting after the incorporation of all suggestions **(Appendix BOM 3.11)**.

**Item No 3.12: To apprise the board about National Depository Scheme (NAD) signing MoU with designated agency and NAD.**

The Govt. of India has the NAD scheme for depositing mark sheets/Transcripts/ Degree/ degrees, and certificates on digital platforms. This work is done by a government nominated third party. The university has contacted the listed third parties and identified **CDSL Ventures Limited, Marathon Futurex, A-Wing, 25th floor, N.M. Joshi Marg, Lower Parel, Mumbai 400013**, as the designated third party for the purpose. A MoU between the university and the third party is presented for the approval of the board. **The board appreciated the efforts made in this direction and approved the MoU in this respect.**

**3.13 Any other item with the permission of the Chair.**

No further discussion was held.

**3.14 Vote of Thanks.**

The meeting ended with a vote of thanks.



  
Registrar  
Quantum University

  
Vice Chancellor  
Quantum University  
Roorkee, India