****

**QUANTUM UNIVERSITY**

**Mandawar (22 Km Milestone), Roorkee – Dehradun Highway (NH 73)**

**ROORKEE – 247 662**

**NOTICE**

**Department of Training & Placements**

 Dated: 27.02.2021

**Takahata Precision India** is a Japanese company. It will be conducting placement drive for MBA, BBA students of Quantum University, Roorkee.

Details are as follows.

|  |  |
| --- | --- |
| Company Name |  Takahata Precision India   |
| Company Website | <https://www.takahata.biz/>  |
| Requirement  |

|  |  |
| --- | --- |
| Time Office & Admin | HR |
| Attendance System | Recruitment |
| Leave Management | Induction & Orientation |
| Documentation | Documentation |
| Filing & Record keeping | Filing & Record keeping |
| Data Management | Data Management |
| Store Management | Canteen Management |
| HR Help Desk | Employee Engagement |

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| Eligibility Criteria |  BBA & MBA - Human Resources or Human Resource Management. |
| Designation | Management Trainees - HR & GA department |
| Package Offered | Rs. 2.16 to 2.50 LPATrainee Period 1year after training increment as per performance, upto 3.25 LPA  |
| Selection Procedure | Written Test, Group Discussion & Face to Face Interview |
| Job Location | NEEMRANA at ALWAR, RAJASTHAN. |
| Recruitment Date |  After registration  |
| Reporting Time |  AS PER REQUIREMENT  |
| Venue | Takahata Precision India  NEEMRANA |